



BayRides is currently accepting applications for two staff driver positions.

To apply, send a resume, cover letter and three references to info@bayrides.ca.

Staff Driver (van/bus)

St. Margaret's Bay, NS

Company: BayRides is a community-based not-for-profit transportation service providing door-to-door, accessible, and affordable transportation around St. Margaret's Bay. Our vision is to support enabling everyone in the St. Margaret's Bay area to be connected with their community. Being connected to their community means that people are able to satisfy their social, economic, educational, recreational, and medical needs and wants. People's quality of life is improved economically and socially because they are connected with their community. We strive to create a friendly and supportive team environment.

Job Description: Your main responsibilities will be safely driving and maintaining company vehicles, meeting regulatory requirements of a professional driver, including completion of all paperwork such as pre-trip inspections and daily driver logs, and providing excellent customer service. On a day-to-day basis, you will be expected to interact with the dispatcher and other drivers in a congenial and professional manner, review, complete and submit trip reports, vehicle maintenance and safety checks, interacting positively with riders with various needs and backgrounds. To achieve this, you will be working independently, and as part of a team. Your work will enable the company to connect riders to the community so that their social, emotional and economic needs are met.

Requirements and Qualifications: You will be a friendly, community-minded, team player. You will have a safe driving record, clean criminal record, including vulnerable sector and child abuse registry checks, with an **Unrestricted Class 4 license with at least three years driving experience**. You will have demonstrated strong skills in communication, customer service and time management.

How to Apply: Please submit a resume, cover letter and three references by email to:
Attention: Patty King, Executive Director
info@bayrides.ca



Job Description Staff Driver

Position: Staff Driver - van/bus driver (casual, part-time)

Reports to: Fleet Manager

Hours: 15-25 hours per week on average to start, increasing as the need arises; may include early morning and some evening and weekend driving.

Must be available to work scheduled shifts, which can start up to 30 minutes prior to BayRides operating hours.

Rate of pay: \$13.00 - \$15/hour. Time starts with pre-shift vehicle inspection, includes all drives and wait time for clients and post-shift vehicle inspection.

Minimum requirements:

- **Unrestricted Class 4 with at least 3 years driving experience**
- Clean driving abstract
- Clean criminal background check
- Clean child abuse registry check
- Valid First aid and CPR certificate or willing to get if hired

Asset qualifications:

- Experience transporting passengers
- Experience operating accessible vehicles and 16-passenger minibus or equivalent
- Volunteer or work experience with wheelchair users, intellectually challenged, and/or non-physically vulnerable
- Sensitivity training
- Emergency intervention and conflict resolution
- Knowledge of DOT commercial vehicle regulations

Job duties:

- Significant interaction with the public
- Work both independently and as part of a team
- Ability to present a courteous and professional manner and to remain calm under pressure
- Assist passengers on/off vehicle and help with items they may transport
- Observe rules of the road and safety as applied to commercial and passenger vehicles
- Safe operation of vehicle in a manner considerate of frail passengers, and various road conditions
- Operate wheelchair ramp/lifts, other passenger safety equipment
- Write brief drivers report on trip sheet as necessary
- Maintain daily drivers logs, balance daily cash
- Complete daily vehicle check (lights, oil, washer fluids, etc.) Report any issues to Dispatch. Keep assigned vehicle clean inside and out.
- Attend all required training sessions and drivers' meetings (i.e., First Aid, Sensitivity training, driver training)